

DOVER COLLEGE ACCESSIBILITY PLAN

VERSION 5

Status: Approved

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VERSION CONTROL							
Version No.	Authors	Review Date	Reviewer	Approved SMT	Approved Governors	Disseminated	Next Review Date
V1	P Barry			N/A	N/A	N/A	August 2015
V2		Oct 2015	S. Bartlett	October 2015	N/A	October 2015	August 2016
V3		August 2016	S. Bartlett	August 2016	August 2016 C&R	September 2016	August 2017
V4		January 2017	R. Sullivan	January 2017	February 2017 C&R	February 2018	August 2018
V5		September 2018	S. Greig & D. Pallett	September 2018	September 2018 C&R, Council	September 2018	August 2019

Abbreviations:

Council – Council of Governors

C&R – Compliance & Risk Committee

Education – Education Committee

F&GP – Finances & General Purposes Committee

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DOVER COLLEGE ACCESSIBILITY PLAN

Reviewed By: Bursar & Estates Manager

Reviewed: September 2018

Next Review: September 2019



GENERAL STATEMENT

The Dover College campus does not lend itself readily to wholesale change in order to achieve disabled access to all areas. The main part of the school is a Scheduled Ancient Monument, contained within a Conservation Area, and three buildings dating from medieval times are Grade II* listed; The School House is Grade II listed. In addition, the site is comprised of three distinct horizontal levels, joined in the main by stone steps and with one rough track that allows vehicular access. The upper two levels house the overwhelming majority of the teaching facilities. Pupils and visitors are expected to negotiate the site using the steps. Coupled to the prohibitive cost of making changes to provide appropriate accessibility as recommended by building regulations, these factors militate against admitting pupils to the school with severe disabilities, although adjustments are made for those with a variety of conditions. Every effort is made to be as compliant as possible with the guidance in the context of listed buildings and financial restrictions. The key challenges are to provide temporary accessibility for ambulant disabled and wheelchair bound individuals.

This Dover College Accessibility Plan covers the period from September 2016 until September 2019

The school will review this plan on an annual basis to monitor and evaluate:

- The effectiveness of action taken in the previous school year.
- Relevant targets for the next school year.
- Responses to any further legislative changes.

These actions will normally be reflected in successive editions of the School Development Plan.

INCREASING THE EXTENT TO WHICH DISABLED PUPILS CAN PARTICIPATE IN THE SCHOOL CURRICULUM

The school will:

- Seek full disclosure of relevant individual needs for pupils transferring from another school to Dover College.
- Arrange regular meetings between the Individual Needs Department and the teaching staff to share best practice.

Sporting, Education and Activities.

- The School has considered the difficulties of “access” to education generally for specified types of disability and Individual Need.
- Training will be provided for the medical centre staff to assist them in supporting any pupil with a disability. Medical Centre staff will share this knowledge with teachers and those responsible for pastoral care.

- Specialist help for pupils with learning difficulties will be made available by the College Individual Needs Department when within staff competencies and where reasonable and practicable.

IMPROVING THE PHYSICAL ENVIRONMENT OF THE SCHOOL

Where physical access to the site is difficult for a prospective pupil, the school recognises the need to be proactive in enabling access to our educational facilities. However, the School has considered:

- The problems of physical access caused by the fixed classroom system.
- The problem of physical access caused by the nature of listed buildings with the National Monument.

The difficulties of “access” to the education generally for specified types of disability:

- Ambulant disabled
- Visual and hearing impairment
- Dyslexic and dyspraxia
- Other severe medical conditions

The current state of access to the school’s buildings is summarised in the Appendix. This document is reviewed annually as part of updating the School Development Plan.

Plans for possible adjustments to increase access are considered annually in the review of the School Development Plan. As budgets allow this review includes such areas as fire safety.

As budgets allow:

- The School considers disabled access to academic and pastoral areas of the site to assist the prioritisation of expenditure when buildings are refurbished.
- The School undertakes a fire safety risk assessment annually that focuses on any change to buildings and facilities since the last professionally undertaken risk assessment.
- The School reviews the School’s fire evacuation plan annually.
- The School aims to make any newly constructed building accessible to disabled pupils. (This may not be possible when redesigning the internal configuration of existing listed/historic buildings).

When new equipment is purchased every reasonable effort is made to purchase equipment that meets the needs of our pupils with learning difficulties and disabilities in a better way than the existing equipment it replaces. The school owns moveable ramps that are used to provide access to the Chapel and to the Great Hall.

IMPROVING THE DELIVERY OF INFORMATION TO DISABLED PUPILS

Where relevant the School will continue to provide INSET for teachers in order to support them in better delivery of education to pupils with individual needs or disabilities. Members of Common Room are briefed on individual cases of difficulty and the need for extra support, as necessary.

The School has, and continues to, invest in classroom technology better to facilitate communication to pupils with individual needs and disabilities:

- To increase the use of IT visual and audio aids.
- To enable easy dissemination of printed or electronic copies of handouts of appropriate clarity.
- Access to information/curricula materials via the school website.
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IMPROVING THE ACCESS FOR DISABLED PUPILS TO OTHER AREAS OF SCHOOL PROVISION.

Recreational Activities

The School has considered:

The difficulties of access to the following facilities:

- Fitness Suite
- Sports Hall
- Astro Turf
- Hard Courts
- Playing Fields at Maxton and Farthingloe
- Menzies

Long term plans are as detailed in the School Development Plan.

Welfare

The School has considered:

The difficulties which might arise for specified types of disability:

- Through the House and Tutor system each individual pupil's welfare is considered, organised and actioned as is appropriate in each case. The School provides professional support to Houses through its Counsellor, Medical Centre; pastoral systems within the School such as daily meetings of the teaching staff, regular house staff meetings and prefect's meetings all ensure that information is widely communicated and problems identified and resolved.
- The needs of pupils who enter the school with visual or hearing difficulties are assessed when they become known and adjustments (e.g. large print books and documents and/or electronic copies and Defgard™ Fire Alarms) are investigated and procured.

Appendix 1 - Access to Educational Facilities
AREA FACILITY ACCESSIBILITY AGREED ADJUSTMENTS IN CURRENT DEVELOPMENT PLAN

Facility	Accessibility	Impediment	Notes
Academic			
Arts			
Menzies	Wheelchair	Wheelchair Folkestone Road entrance only	Disabled toilet not accessible by wheelchair.
Tallis Music School (Note 1)	Wheelchair	Upper Floor	See Note 1 for access to Music School
Art & Design	Ambulant disabled	Steps and Stairs	Middle Ground
Gatehouse	Ambulant disabled	Stairs Internal & External	14 th Century Grade II*.
Sciences			
Science Block	Ambulant disabled	Stairs/steps	Middle Ground
Astor	Wheelchair		Middle Ground
ICT	Ambulant disabled	Steps (Flooding)	Building prone to flooding – requires high lintels
Humanities			
Kent Block	Ambulant disabled	Stairs/steps	Middle Ground
Junior School			
Junior School	Ambulant disabled	Steps and Staircases	All classrooms
Support			
ISC	Wheelchair		
Ind. Needs	Ambulant disabled	Steps (Flooding)	Building prone to flooding – requires high lintels
LRC	Ambulant disabled	Stairs	Abutting Grade II* building
Lecture Theatre	Wheelchair		Actioned 07/08
Pastoral			
Houses			
St Anne's	Ambulant disabled	Stairs	
Duckworth	Ambulant disabled	Stairs	

Leamington	Ambulant disabled	Stairs	
Priory	Ambulant disabled	Stairs	
School	Ambulant disabled	Stairs	Grade II
St Martin's	Ambulant disabled	Stairs	
Med Centre	Wheelchair	(But access via building doors impossible)	
6th Form Centre	Wheelchair		
Games			
Hard Courts	Wheelchair	(But access to area up rough track)	Top Ground
Sports Hall	Wheelchair	(But access to area up rough track)	Top Ground
Fitness Suite	Wheelchair	(But access to area up rough track)	Top Ground
Maxton	Wheelchair	(Access down steep slope – no access to pavilion: steps)	
Farthingloe	Wheelchair	(Access across grass – no access to pavilion: steps)	
Astroturf	Wheelchair		
Other			
Priory Lodge	Wheelchair	External steps	
Bursary	Ambulant disabled	Door lintels	Grade II
Chapel	Ambulant disabled	Door lintels	12 th Century Grade II*
Refectory	Ambulant disabled	Door lintels	12 th Century Grade II*

Note 1

The Tallis Music School has been constructed with access to the ground floor for wheelchair users in mind. In particular, a platform lift is provided to give access to the building. From this access, an individual can access the Technical Classroom, Director of Music's Office, the Main Music Classroom, Music Library and Disabled WC without the need to negotiate steps or inclines. Pupils using wheelchairs receive individual lessons either in the main music classroom, the Director of Music's office or the technical classroom, depending on instrument, tutor and availability of accommodation. The Director of Music manages access accordingly and manages the availability



of practice facilities and times using these three rooms. The school accepts that use of the technical classroom for practice may impinge on sound insulation; this too is subject to the Director of Music's day to day management. **N.B. as at 1 Sep 18 this facility is unserviceable, with a plan to replace it within the 18/19 academic and financial year.**



Appendix 2 – Three Year Action Plan September 2016 – September 2019

Activity/Resources	Responsible	Timescale (school year)	Progress
Painting high visibility lines on: <ul style="list-style-type: none"> - Kennedy Passage - Kent steps - Middle Grounds - Chapel - Sports steps - Kitchen waste area - Duckworth steps 	Bursar	2016/17	Annually repeated. New addition of Duckworth Steps
Provide a disabled toilet within the vicinity of the Close.	Bursar	2016/17	Part of P150 Planning
Improve the accessibility of the school web site	Head Master	2016/17	
Create a disabled parking space	Bursar	2016/17	Completed 2016 – designated space outside School House
Establish disabled access to one Boys Boarding House and one Girls Boarding House with a ground floor toilet.	Bursar / Deputy Head Pastoral	2017/18	Part of P150 Planning, including new building next to Chapel allowing for lift access to Middle Ground
Install handrails on steps leading to middle ground and Tarmac access road.	Bursar	2018/19	Kennedy passage, Middle steps
Improve access to sporting facilities at both Maxton and Farthingloe.	Deputy Head Pastoral	2017/18	
Identify designated rooms in each of the boarding houses for hearing impaired pupils with flashing lights in the room linked to the fire alarm as well as Defgard Fire Alarms.	Deputy Head Pastoral	2017/18	
Investigate chair lift access for the LRC	Bursar	2018/19	Potential access via rear fire route, using stair lift



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Staff briefings to understand responsibilities for: <ul style="list-style-type: none">- Early identification- Early liaison- Early work place adaptability In respect of ramps, handrails, Defgards and PEEP.		2017/18	To be incorporated on an annual basis into INSET
Wooden Chapel ramps: <ul style="list-style-type: none">- Hand painting and grip strips		2016/17	
Extend use of Induction loops to: <ul style="list-style-type: none">- Chapel- Eccleshall Theatre- Menzies		2016/17	