



# **PROVIDER ACCESS POLICY**

Version 1

Reviewed By: DSL

Reviewed: January 2022

Next Review: September 2022

## **Provider Access Policy**

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### **1. Aims**

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

Procedures in relation to requests for access

The grounds for granting and refusing requests for access

Details of premises or facilities to be provided to a person who is given access.

## **2. Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students from Shell to Upper Sixth for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## **3. Student entitlement**

All students from Shell to Upper Sixth in Dover College are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships,
- Understand how to make applications for the full range of academic and technical courses

## **4. Management of provider access requests**

### **4.1 Procedure**

A provider wishing to request access should contact the Head of Careers, Michele Semlyen, at [semlyenm@dovercollege.org.uk](mailto:semlyenm@dovercollege.org.uk), 01304 205969

### **4.2 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

For details please see our careers programme on the school website or contact our Head of Careers, (contact details are above) to identify the most suitable opportunity for you.

These events will run in line with our school's COVID-19 safety measures, and will depend on national restrictions at the time.

### **4.3 Granting and refusing access**

Dover College's policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

#### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### 4.5 Premises and facilities

In liaison with our Head of Careers suitable facilities will be found which meet the needs of the visitors, and the students and staff involved in the organised event.

### **5. Links to other policies**

Please refer to the following policies which can be found on our website:

Safeguarding/child protection policy

Careers guidance policy

### **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Mrs M Semlyen, Head of Careers

This policy will be reviewed by Mrs M Semlyen, in consultation with SLT and the Link Governor for Careers, annually. At every review, the policy will be approved by the governing body.