

2023-24 Careers Programme: Third Form-Fifth Form

The Gatsby Benchmarks	The Gatsby Benchmarks' Outcomes	Third Form - Learning Activities including assemblies, tutor time, events and visits	Fourth Form - Learning Activities including assemblies, tutor time, events and visits	Fifth Form - Learning Activities including assemblies, tutor time, events and visits	Resources	Links to CDI outcomes
Gatsby Benchmark 1: A stable careers programme	The Dover College careers programme has been developed using the Gatsby Benchmark Toolkit, the CDI's Framework for careers, employability and enterprise education and the DfE's Statutory Guidance. The programme is evaluated every year using Compass and through a programme of evaluation from students, staff, Governors and parents/guardian s.	variety of methods including Laborem events and visits. The programme is evaluated regularly groups and questionnaires.	ne is delivered to all students from Prep (6th form only), PHSE (Remove to Fifth of taking the views of students, staff, par at least twice annually, to ensure that we	Form only), assemblies, tutor time, ents and governors through focus	The Gatsby Benchmarks The CDI Framework Statutory Guidance 2023	The 6 Learning Development Skills identified by the Careers Development Framework are: Grow throughout life - Students need to grow throughout life by learning and reflecting on themselves, their background, and their strengths Explore Possibilities - Students need to explore the full range of possibilities open to them and learn about recruitment processes and the culture of different workplaces Manage career - Students need to manage their career actively, make the most of opportunities and learn from setback Create opportunities - Students need to create opportunities by being proactive and building positive relationships with other Balance life and work - Students need to balance their life as a worker and/or entrepreneur with their wellbeing, other interests and their involvement with their family and community See the big picture - Students need to see the big picture by paying attention to how the economy, politics and society connect with their own life and career Each of the six learning development skills has been broken down into learning outcomes, and mapped against the Dover College Careers Programme
Gatsby Benchmark 2: Learning from career and labour market information	Pupils and parents have access to good quality information about future study options and	The annual whole school careers talk carousel held as part of Round Square week enables students to hear from a wide range of employers.	The annual whole school careers talk carousel held as part of Round Square week enables students to hear from a wide range of employers.	The annual whole school careers talk carousel held as part of Round Square week enables students to hear from a wide range of employers.	Labour Market section of school website	Grow throughout life: Seeking out challenges and opportunities for development

	labour market	10X Challenge Enterprise	10X Challenge Enterprise	10X Challenge Enterprise	Amazing	Planning their next steps in learning and
	opportunities	competition for Senior School	competition for Senior School	competition for Senior School		work
-	Pupils are aware	•	· · · · · · · · · · · · · · · · · · ·	•	apprenticeship	WOIN
	of opportunities	demonstrates that self-employment	demonstrates that self-employment	demonstrates that self-employment	<u>S</u>	Explore possibilities:
	in the labour	is a real option for their future, as	is a real option for their future, as	is a real option for their future, as	Kont sad	
	market, locally	well as giving them an insight into	well as giving them an insight into	well as giving them an insight into	Kent and	Actively seeking out information on the
	and nationally	the labour market.	the labour market.	the labour market.	<u>Medway</u>	labour market and education system to
	Pupils are able to		Ot danta and	Otradamta ana in trada di	<u>Labour Market</u>	support their career
	acknowledge	Students are signposted to the	Students are signposted to the	Students are signposted to the	<u>Information</u>	Having a clear understanding of the
	that careers	careers section of the Dover College	careers section of the Dover College	careers section of the Dover College		learning pathways and qualifications that
	develop	website where there is an LMI	website where there is an LMI	website where there is an LMI	Kent CXK	they will need to pursue their career
	differently.	section including the Careerometer	section including the Careerometer	section including the Careerometer	<u>Labour Market</u>	 Analysing and preparing for recruitment
	Pupils can				<u>Information</u>	and selectin processes
	identify different					·
	kinds of work				National	Manage career:
	Pupils can				Careers	
	identify the main				Service	 Considering the risks and rewards of
	types of					different pathways and careers and
	employment in				LMI For All	deciding between them
	their area (LMI)					
	and how this				Tomorrow's	Create opportunities:
	information can				Engineers	
	be useful to them				Liigiiileeis	Building and maintaining relationships and
	Know how to				This is	networks within and beyond the school
	access a wide					Being proactive about their life, learning
	range of careers				Engineering	and career
	information,					Being creative and agile as they develop
	advice and				Careers in	their career pathway
	guidance.				Healthcare	Considering entrepreneurialism and self-
	Recognise				and Medicine	employment as a career pathway
	employability					
	skills and				Careers in	Balance life and work
	qualities and				Food and	Diamaina for the lived of helence of work
	identify the ones				<u>Drink</u>	Planning for the kind of balance of work and life that they went
	they have					and life that they want
	demonstrated				10X Challenge	Soo the him picture
	Evaluate the					See the big picture
	choice and				The	Evaluating different media, information
	opportunities				Careerometer	sources and viewpoints and reflecting on
	available to them				- explore	the best way to get information for their
	Set targets and				sectors	career
	make an action					Exploring and responding to local and
	plan to help them					national market trends
	get the					Exploring and responding to trends in
	qualifications,					technology and science
	skills and					Exploring and responding to the
	experience they					relationship between career and the
	need					environment
						Exploring and responding to the
						relationship between career, politics and
						the economy
0.11						
Gatsby	Manage	Employability skills are covered	Employability skills are covered		Success at	Grow throughout life:
Benchmark	transitions by	through assemblies, tutor time and	through assemblies, tutor time and		School	
3:	being flexible,	the programme	the programme			

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Unlimited 1:1 guidance meetings available for all students, alongside drop-in sessions. All careers guidance meetings are led by a suitably qualified and experienced professional.

All students are offered a highly personalised structure to the guidance available to ensure that all students individual needs are met. This can include, but is not limited to, weekly scheduled meetings.

Stereotyping, discrimination, and bullying (including in the workplace_ and what actions to take are all discussed within the PSHE curriculum.

Face to face careers advice and guidance is available on request to all pupils all carried out by a suitably qualified professional.

PSHE:

- Equality, Prejudice and discrimination
- The Equality Act
- Attitudes towards difference
- Protected characteristics
- My personal strengths
- The power of planning
- My dreams for my life
- Change and our emotions
- Resilience
- Managing change

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The preparation for work experience programme focuses on skills needed to be successful in the workplace and is tailored to meet the needs of all students.

PSHE:

- Equality Act and hidden disabilities
- Equality in the workplace
- Challenging in equality
- Relationships and goals
- Me, my goals and my health
- Work/life balance
- Changing society and me
- Managing change and decision making
- Stereotypes and exploring relationships

Employability skills are covered through assemblies, tutor time and the programme

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The One Step Beyond programme is designed to support all students as they make decisions about their future. it is delivered through a series of assemblies, and events.

Sixth Form Information Evening is held to help students make decisions about their future. Parents and guardians attend, and the Head of Careers is available to discuss future pathways. Additional guidance meetings for students and parents/ guardians are on offer as students make their future plans.

PSHE:

- Getting help and support
- Money and debt
- Making financial goals
- Identifying the skills and attributes for good financial management
- · Dream jobs and skill set
- Long term family goals

UCAS: Access for students with IN

- Actively seeking out help, support and feedback
- Taking responsibility for their learning and aiming high
- Seeking out challenges and opportunities for development
- Reflecting on and recording achievements, experiences and learning and communicating them to others
- Discussing and reflecting on the impact of heritage, identify and values

Explore possibilities:

- Having a clear understanding of the learning pathways and qualifications that Thye will need to pursue their career
- Analysing and preparing for recruitment and selection processes

Manage career:

- Building their confidence and optimism about their future and acting on it
- Actively planning, prioritising and setting targets for their future
- Managing the transition into post-16 the learning context and preparing for post-18 transition
- Being proactive about being resilient and learning from setbacks

Create opportunities:

- Building and maintaining relationships and networks within and beyond the school
- Being proactive about their life, learning and career
- Being creative and agile as they develop their career pathway
- Representing themselves and others
- Acting as a leader, role model, or example to others

Balance life and work:

- Planning for the kind of balance of work and life that they want
- Taking action to improve their physical and mental wellbeing
- Beginning to manage their own money and plan their finances (e.g. thinking about student loans)

				Barriers to dreams and goals Developing contingency plans		 Actively shaping their involvement in their family and community as part of their career planning Planning for different life stages and considering the different life roles that they want to play Being aware of their role in ensuring rights and responsibilities in the workplace and in society Taking action to challenge prejudice, stereotypes and discrimination in learning and workplaces when they encounter them See the big picture: Evaluating different media, information sources and viewpoints and reflecting on the best way to get information for their career
Benchmark 4: Linking curriculum to careers Curriculum care emp impo succ Matt Engl STE high relev STE for a	riculum rining with eers and phasise the portance of ceeding in ths and glish EM teachers hlight the evance of EM subjects a wide range uture career hs Ca has cur tea fully giv and pot	arriculum to the skills needed in the orkplace and look to make links the relevant industries offering both additional employer encounters and sits to the workplace. The curriculum area has a redicated careers notice board aphlighting the routes into different ones of employment and how their bject prepares students for the orkplace. These also highlight afterent routes into employment. There is a so highlight arriculum to careers. This enables are them skills for employability and how the subject links to optential future careers. The 10X Challenge run annually by the Head of Sixth Form/Business ables students to see links to arriculum subjects through the evelopment of their own usinesses.	Curriculum subjects link their curriculum to the skills needed in the workplace and look to make links with relevant industries offering both additional employer encounters and visits to the workplace Each curriculum area has a dedicated careers notice board highlighting the routes into different types of employment and how their subject prepares students for the workplace. These also highlight different routes into employment. Careers Focus week, held annually, has its main focus on linking curriculum to careers. This enables teaching staff to ensure students fully understand how their subject gives them skills for employability and how the subject links to potential future careers. The 10X Challenge run annually by the Head of Sixth Form/Business enables students to see links to curriculum subjects through the development of their own businesses. PSHE:	Curriculum subjects link their curriculum to the skills needed in the workplace and look to make links with relevant industries offering both additional employer encounters and visits to the workplace Each curriculum area has a dedicated careers notice board highlighting the routes into different types of employment and how their subject prepares students for the workplace. These also highlight different routes into employment. Careers Focus week, held annually, has its main focus on linking curriculum to careers. This enables teaching staff to ensure students fully understand how their subject gives them skills for employability and how the subject links to potential future careers. The 10X Challenge run annually by the Head of Sixth Form/Business enables students to see links to curriculum subjects through the development of their own businesses. The Sixth Form Prospectus highlights ways in which academic	icould - video resources for subject teachers Prospects - Job Profiles STEM learning FutureLearn - linking to the curriculum Plan It Resources My Learning, My Future	 Seeking out challenges and opportunities for development Reflecting on and recoding achievements, experiencese and learning and communicating them to others Explore possibilities Having a clear understanding of the learning pathways and qualifications that they will need to pursue their career Manage career: Building their confidence and optimism about their future and acting on it Actively planning, prioritising and setting targets for their future Create opportunities: Building and maintaining relationships and networks within and beyond the school Being proactive about their life, learning and career Representing themselves and others Acting as a leader, role-model or example to others Balance life and work:

		 Equality, Prejudice and discrimination The Equality Act Attitudes towards difference Protected characteristics My personal strengths The power of planning My dreams for my life Change and our emotions Resilience Managing change 	 Equality Act and hidden disabilities Equality in the workplace Challenging in equality Relationships and goals Me, my goals and my health Work/life balance Changing society and me Managing change and decision making Stereotypes and exploring relationships 	subjects can lead to career paths, as well as highlighting the relevant skills they will develop PSHE: Getting help and support Money and debt Making financial goals Identifying the skills and attributes for good financial management Dream jobs and skill set Long term family goals Barriers to dreams and goals Developing contingency plans		 Taking action to challenge prejudice, stereotypes and discrimination in learning and workplaces when they encounter them See the big picture: Evaluating different media, information sources and viewpoints and reflecting on the best way to get information for their career Exploring and responding to local and national labour market trends Exploring and responding to trends in technology and science Exploring and responding to trends in the relationship between career, politics and the economy
Gatsby Benchmark 5: Encounters with employers and employees	Every pupil has multiple opportunities to learn from employers Students understand the skills that are valued in the workplace Students participate in at least one meaningful encounter with an employer every year between Shell and Upper Sixth The school builds strong and lasting links wth local businesses Students can describe the organisation and structure of different types of businesses	Students can access encounters with employers via assemblies and events. The annual whole school careers talk carousel held as part of Round Square week enables students to hear from a wide range of employers and employees. Every visit out of school is linked to the world of work by ensuring students understand that those they meet in the workplace can give insight into their careers. PSHE: Equality, Prejudice and discrimination The Equality Act Attitudes towards difference Protected characteristics My personal strengths The power of planning My dreams for my life Change and our emotions Resilience Managing change	Students can access encounters with employers via assemblies and events. The annual whole school careers talk carousel held as part of Round Square week enables students to hear from a wide range of employers and employees. Every visit out of school is linked to the world of work by ensuring students understand that those they meet in the workplace can give insight into their careers. PSHE: Equality Act and hidden disabilities Equality in the workplace Challenging in equality Relationships and goals Me, my goals and my health Work/life balance Changing society and me Managing change and decision making Stereotypes and exploring relationships	Students can access encounters with employers via assemblies and events. The annual whole school careers talk carousel held as part of Round Square week enables students to hear from a wide range of employers and employees. Every visit out of school is linked to the world of work by ensuring students understand that those they meet in the workplace can give insight into their careers. PSHE: Getting help and support Money and debt Making financial goals Identifying the skills and attributes for good financial management Dream jobs and skill set Long term family goals Barriers to dreams and goals Developing contingency plans	Making it meaningful checklist Engaging Employers: a How to Guide The 'Work It' Series	Actively seeking out help, support and feedback Seeking out challenges and opportunities for development Reflecting on and recording achievements, experiences and learning and communicating them to others Planning their next steps in learning and work Explore possibilities Developing a clear direction of travel in their career and actively pursuing this Actively seeking out information on the labour market and education system to support their career Actively researching and reflecting on workplaces, workplace culture and expectations Analysing and preparing for recruitment and selection processes Manage career: Building their confidence and optimism about their future and acting on it Considering the risks and rewards of different pathways and career and deciding between them Create opportunities: Building and maintaining relationships and networks within and beyond the school

 Relationships and goals Me, my goals and my health Work/life balance Changing society and me Managing change and Manage career: Building their confidence and optimism about their future and acting on it Considering the risks and rewards of 	Gatsby Benchmark 6: Experiences of workplaces	Know how to prepare and present themselves well when going through a selection process Are aware of laws relating to young people's permitted hours of employment Recognises stereotyping and discrimination	Curriculum staff organise visits to workplaces that correlate with their curriculum subject, these include STEM subjects, and BTEC subjects. Stereotyping, discrimination and bullying (including in the workplace_ and what actions to take are all discussed within the PSHE curriculum. PSHE: • Equality, Prejudice and discrimination • The Equality Act • Attitudes towards difference • Protected characteristics • My personal strengths • The power of planning • My dreams for my life • Change and our emotions • Resilience • Managing change	 Me, my goals and my health Work/life balance Changing society and me Managing change and decision making Stereotypes and exploring 		Barclays Virtual Work Experience Springpod Virtual Work Experience The Forage Virtual Work Experience	 Building their confidence and optimism about their future and acting on it Considering the risks and rewards of different pathways and career and deciding between them Create opportunities: Building and maintaining relationships and networks within and beyond the school Being proactive about their life, learning and career Representing themselves and others
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					Balance life and work:
					 Planning for the kind of balance of work and life that they want Actively shaping their involvement in their family and community as part of career planning Being aware of their role in ensuring rights and responsibilities in the workplace and in society See the big picture: Exploring and responding to local and national labour market trends Exploring and responding to local and national labour market trends Exploring and responding to trends in technology and science Exploring and responding to trends in the relationship between career, politics and the economy
7: Encounters with further and higher education full ranglearning opportu are ava them, in acader vocatio as colle univers	stand the ange of ang tunities that railable to including emic, onal as well school, either for mini university fairs, including European Universities, alongside representatives running sessions or preparation for university from local providers	preparation for university from local providers A wide range of Dover College alumni, parents and other contacts visit the school and talk to students	A number of HE providers visit the school, either for mini university fairs, including European Universities, alongside representatives running sessions on preparation for university from local providers A wide range of Dover College alumni, parents and other contacts visit the school and talk to students about pathways to FE and university One Step Beyond programme teaches students about the FE and HE sectors to ensure they understand the importance of 'top down' and 'bottom up' planning.	Making the most of an HE Fair UCAS - discovery - The HE Fair Spotlight Talks with Universities University Taster Courses	Actively seeking out help, support and feedback Taking responsibility for their learning and aiming high Seeking out challenges and opportunities for development Reflecting on and recording achievements, experiences and learning and communicating them to others Planning their next steps in learning and work Explore possibilities: Developing a clear direction of travel in their career and actively pursuing this Actively seeking out information on the labour market and education system to support their career Having a clear understanding of the learning pathways and qualifications that they will need of pursue their career Actively researching and reflecting on workplaces, workplace culture and expectations Analysing and preparing for recruitment and selection processes Manage career: Building their confidence and optimism about their future and acting on it

						 Actively planning, prioritising and setting targets for their future Considering the risks and rewards of different pathways and careers and deciding between them Managing the transition into post-16 the learning context and preparing for post-18 transition Being proactive about being resilient and learning from setbacks Create opportunities: Building and maintaining relationships and networks within and beyond the school Being proactive about their life, learning and career Being creative and agile as they develop their career pathway Representing themselves and others Balance life and work: Planning for different life stages and considering the different life roles that they want to play See the big picture: Evaluating different media, information sources and viewpoints and reflecting on the best way to get information for their career
Gatsby Benchmark 8: Personal guidance	All students have the opportunity for guidance interviews with a careers adviser Interviews should be timed to meet the individual needs of the student Interviews should be available whenever significant student or career choices are being made.	Access to the careers section of the LRC is available to all students. Resources are both online, accessed via the <i>QR Your Future</i> cards, and paper based and include information from professional bodies, post 18 institutions, apprenticeship providers and employers and cover key transition moments. Unlimited 1:1 Careers Guidance meetings are available for all students. They are delivered by a highly experienced, suitabiy qualified careers guidance professional.	Access to the careers section of the LRC is available to all students. Resources are both online, accessed via the <i>QR Your Future</i> cards, and paper based and include information from professional bodies, post 18 institutions, apprenticeship providers and employers and cover key transition moments. Unlimited 1:1 Careers Guidance meetings are available for all students. They are delivered by a highly experienced, suitably qualified careers guidance professional.	Access to the careers section of the LRC is available to all students. Resources are both online, accessed via the <i>QR Your Future</i> cards, and paper based and include information from professional bodies, post 18 institutions, apprenticeship providers and employers and cover key transition moments. Unlimited 1:1 Careers Guidance meetings are available for all students. They are delivered by a highly experienced, suitably qualified careers guidance professional.	What does 'good' look like?	 Actively seeking out help, support and feedback Planning their next steps in learning and work Discussing and reflecting on the impact of heritage, identify and values Explore possibilities Developing a clear direction of travel in their career and actively pursuing this Actively seeking out information on the labour market and education system to support their career Having a clear understanding of the learning pathways and qualifications that they will need to pursue their career

	Manage career:
	 Building their confidence and optimism about their future and acting on it Actively planning, prioritising and setting targets for their future Considering the risks and rewards of different pathways and careers and deciding between them Manging the transition into the post-16 learning context and preparing for post-18 transitions
	Create Opportunities
	 Starting to take responsibility for making things happen in their career Being able to reflect on and change their career ideas, and the strategies they are pursuing to achieve them
	Balance life and work
	 Planning for the kind of balance of work and life that they want Beginning to manage their own money and plan their finances (e.g. thinking about student finance)
	See the big picture
	 Evaluating different media, information sources and viewpoints and reflecting on the best way to get information for their career Exploring and responding to local and national labour market trends